

## **ELECTRONIC COMMERCE ACCOUNTS**

Seller shall gain access to, maintain access and utilize the following electronic accounts during the performance of this Contract:

- a. Supply Chain Platform. Purchase contracts, purchase contract changes, purchase contract acknowledgements, Advanced Shipment Notices (ASN) and electronic invoices will be transmitted through the Exostar Supply Chain Platform. Seller must complete the Supply Chain Platform registration with Exostar for access via [www.myexostar.com](http://www.myexostar.com).
- b. Boeing Supplier Portal. The Supplier Portal provides general information, as well as individualized information related to this Contract. Seller shall complete the Boeing Supplier Portal registration and purchase a One Time Password (OTP) Token from Exostar via [www.myexostar.com](http://www.myexostar.com) within forty-five (45) days of Contract award for each Seller representative requiring access. Boeing performs semi-annual access revalidation audits for many applications on the Boeing Supplier Portal. Seller will be notified via email during the audit period and must respond to maintain access. Seller shall request access, through Buyer's Authorized Procurement Representative, to the applications required on the Boeing Supplier Portal for the performance of this Contract, which may include:
  - i. Boeing Enterprise Supplier Tool (BEST)
    - (1) Supplier Performance Measurement. Seller's performance under this Contract will be measured by Buyer utilizing the BEST Supplier Performance Measurement System. Performance will be measured for delivery to Contract schedule, quality acceptance, and general performance assessment (GPA) (for development contracts and contracts without standard deliveries) as applicable. Buyer will generally provide a supplier performance rating (SPR) each month. Seller shall monitor its SPR using the BEST system at least monthly and take corrective action, as appropriate, to ensure on-time delivery of quality products to Buyer.
    - (2) Supplier Profile. The Supplier Profile contained in BEST (e.g., contact information, e-mail addresses, telephone numbers, diversity information, etc.) shall be reviewed for accuracy and updated, as applicable, at least once during the performance of the Contract or, at a minimum, annually.
  - ii. Annual Representations and Certifications. Seller shall, on at least an annual basis, establish and maintain Annual Representations and Certifications. Seller has a continuing obligation to maintain and update its SPI representations and certifications to reflect any change in circumstance and to immediately provide any such update to Buyer.
  - iii. Customer and Supplier Data Transmittal (CSDT). Seller shall use CSDT for submitting Seller's Data Requirements Lists (SDRLs). Usage on this

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Contract will be as directed by Buyer.

- iv. Supplier Quality Information System (SQIS). SQIS is the Buyer's standard system for managing Supplier Quality (SQ) processes such as supplier approval, supplier surveillance, and supplier corrective action. Seller shall access SQIS for receiving and providing electronic information in support of the performance of this contract and associated SQ processes.
- v. Electronic Procurement Information Center (EPIC). Seller shall use EPIC to complete purchase contract closeout activity and to receive electronic Request for Quotations (e-RFQ) as directed by Buyer.