

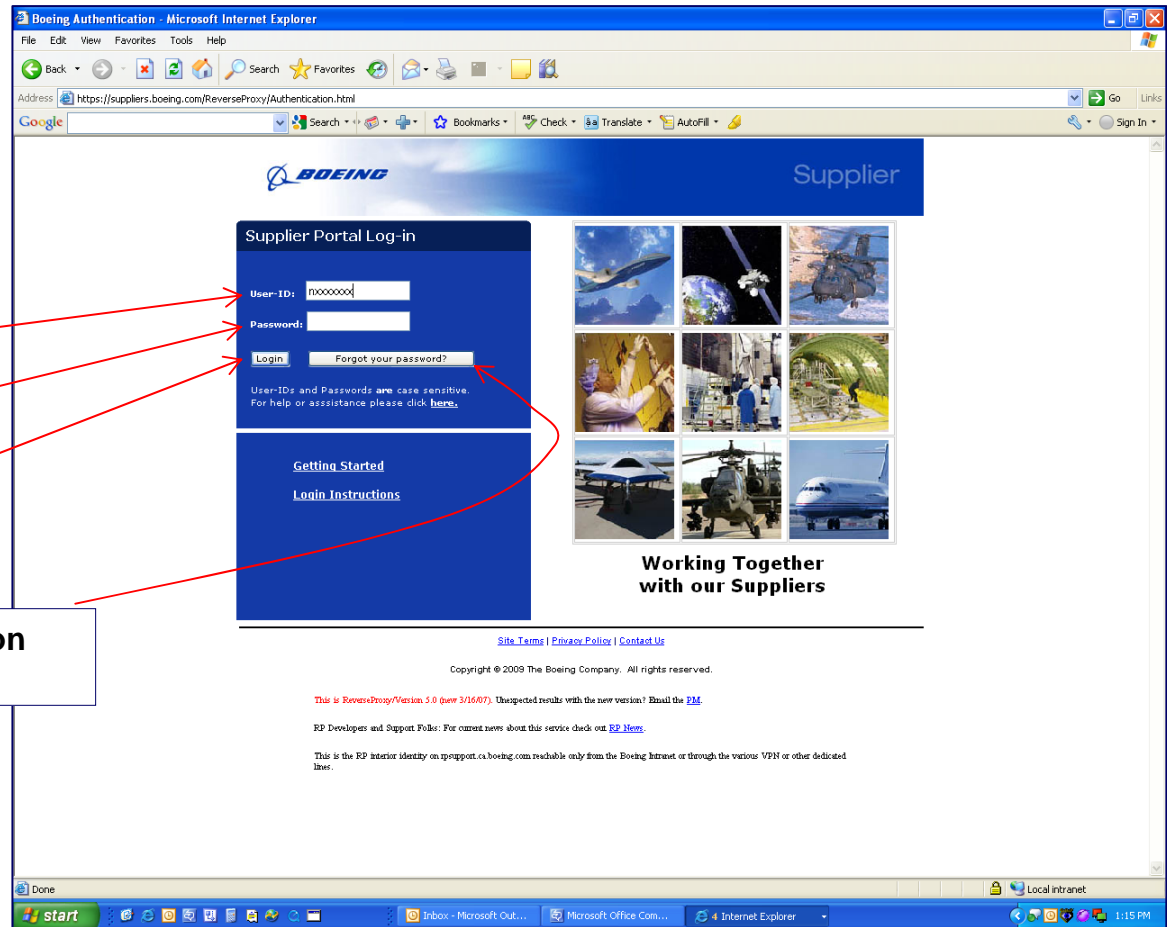


Boeing Supplier Portal Logon

Enclosed you will find information and tips for accessing the *Boeing Supplier Portal* with your new account. Before you can use this account, you will need to set a new password and update your profile. Please follow these instructions to accomplish this.

1. Open Internet Explorer. Go to:
<https://suppliers.boeing.com>
2. Enter your *User-ID*
3. Enter your *Password*
4. Click the **Login** button

To change your password, click on the 'Forgot Password?' button.



The first time you login, you will be prompted to change your password.

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Your password has expired.
Please enter your current password and a new password twice.
If you need help, please contact the Boeing Enterprise Help Desk. [Click here](#) for phone numbers.
Passwords are case sensitive, 8 - 12 characters long, should contain at least one letter and at least one number, and should not have been used previously.

5. Enter your "Current password" →

6. Enter your "New password" →

7. Enter your password again to "Confirm new password" →

8. Click Submit →

Current password:

New password:

Confirm new password:

Submit Clear

For help or assistance <http://www.boeing.com/special/bpn/start.htm>
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You will be taken to the following page once your password has been changed.

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Password successfully changed.
Your new password is effective immediately.

9. Click "Continue" to go to your Supplier Portal home page →

Continue

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Update Your Profile

This is the Supplier Portal homepage. Your page will look very similar, but you may have different links under MyProducts.

1. Click on "Update My Boeing Profile"

Welcome John Doe! My Home Contact Us Help My Account Log Off Friday, May 30, 2008

My Communities

BOEING Supplier

Inside this Community

Supplier Home

System Message

- The Raw Material Statement of Work Management System (RMSOWMS) will be unavailable May 31, 2008 8:00 to 12:00 while data updates are being implemented.

Message of the Week

Announcements

- New TV show highlights Boeing's Supplier Diversity program

MyProducts

- BCA Global Partners Training
- BCA Notification of Escapement
- BCA PQA Doing Business
- Color Data
- Dreamliner Weight Improvement Program
- Electrical Bonding Wizard
- Ergonomic Products
- Freight Tracking System
- Material Safety Data Sheet
- Model Based Definition
- Non-Boeing Self-Service Password Reset
- PQA Digital Product & Tooling
- Product Standards Wizards
- Purchase Order Notes
- Standard Part Wizard
- Supplier Bar Code
- Torque Wizard
- Value Engineering
- Webspot Training

News and Information

- Boeing News Releases
- Boeing Frontiers Magazine
- Working Together newsletter - archives

Supplier Communication

- One name for Supplier Management - one Boeing approach
- Tobacco-Free Workplace Letter
- Supplier Performance Enhancements

Supplier Videos

What's New

Tell Me About ...

- Supplier Form DD250 Material Inspection Receiving Report Instruction Manual
- IDS Annual Reps & Certs form available on the Boeing Enterprise Supplier Tool (BEST)
- Supplier Non-conformance Debiting (SND) -IDS Implementation
- Tobacco-Free Workplace
- Performance Thresholds
- Boeing Performance Excellence Award
- Doing Business With Boeing
- Shipment Routing Instructions
- Supplier Diversity Events Calendar
- Supplier Diversity News
- IDS Supplier Non-Conforming Hardware
- TACAIR Supplier Data Submittal Process

My Account

- Update My Boeing Profile
- Change My Login Password
- Change Other Boeing Passwords

Boeing Directory Lookup

Format: 'LastName, FirstName'

Electronic Payments

Sign up today for Electronic Funds Transfer

- Supplier Reference Guide
- EFT Authorization Agreement Form
- Banking Change Request Form

Data Delivery Service

- Electronic File Delivery Service (eFDS) (<2GB and > 2GB)
- Message Courier (< 2 GB)

Resources

2. Click on "Update Profile Information"

BOEING Supplier

Update Information **My Profile**

Update Profile Information


Manage information about yourself and enable your password to be reset if you forget it.

Profile for: BPN

Password Reset Question: none

Welcome **John Doe!** My Home Contact Us Help My Account Log Off Friday, May 30, 2008

My Communities ▾



Supplier

Use this screen to edit your personal information, including your Password Reset information used by the Boeing Help Desk.
When you have finished, click **Save Changes**.

Update Profile Information

Profile for: BPN

Password Reset Information
The following Question and Answer will be used if you forget your password.

You have not entered a Question and Answer, please do so below.

* **Question:** ▾

* **Answer:**

* **Repeat Answer:**

* Required Fields


3. Select a question
4. Enter your answer for the question selected
5. Enter your answer again to confirm
6. Click "Save Changes"

You will be taken to the following page, confirming that your profile has been updated.

7. Click "My Home" to go back to your home page.

Welcome **John Doe!** **My Home** Contact Us Help My Account Log Off Friday, May 30, 2008

My Communities ▾



Supplier

Thank you, your profile has been updated.

Updates can take a few seconds to become effective.

To verify your changes click "My Account", or select a different navigation link from above.

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Your password must be changed every 90 days. Please follow the steps below to change your password.

1. Click on "Change My Login Password"

The screenshot shows the Boeing Supplier Home page. At the top, there is a navigation bar with 'Welcome John Doe!', 'My Home', 'Contact Us', 'Help', 'My Account', and 'Log Off'. The date 'Friday, May 30, 2008' is displayed in the top right. Below the navigation bar is the Boeing logo and the word 'Supplier'. The main content area is titled 'Supplier Home' and contains several sections: 'System Message' (with a red alert about the Raw Material Statement of Work Management System), 'Message of the Week' (with a new TV show highlight), 'Announcements', 'My Products' (listing various Boeing programs and services), 'News and Information', 'Supplier Communication', 'Supplier Videos', 'What's New', and 'Tell Me About ...'. The 'My Account' section is highlighted with a red arrow pointing to the 'Change My Login Password' link.

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Change Password

Passwords are case sensitive, 8 - 12 characters long, should contain at least one letter and at least one number, and should not have been used previously.

Current password:

New password:

Confirm new password:

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2. Enter your "Current password"
3. Enter your "New password"
4. Enter your password again to "Confirm new password"
5. Click Submit

When you have completed your tasks, always logoff by clicking “Log Off”

Welcome John Doe! My Home Contact Us Help My Account **Log Off** Friday, May 30, 2008

My Communities ▾

Supplier

Inside this Community ▾

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Resources

Need Help?

If you require assistance or a password reset, contact the EHD (Enterprise Help Desk) at (888) 469-0911 or (425) 237-8000. Analysts are available 24 hours/day, 7 days/week.