



**BUSINESS SIZE CERTIFICATION  
Boeing Enterprise Supplier Tool (BEST)**

**IMPORTANT! REQUIRES IMMEDIATE ATTENTION - PLEASE FAX COMPLETED FORM TO  
(314) 777-2783**

In accordance with government regulations and corporate policy requirements, we are required to get representation of the business size and classification to our suppliers and subcontractors. We ask your cooperation by completing and returning this form to the sender. If you have done business with more than one division of The Boeing Company, it is possible that you will receive more than one certification form. If you do, please respond individually to each inquiry. Your prompt response will avoid unnecessary delays in future business transactions. Please refer to the opposite side for definitions.

**Supplier Information**

Boeing Supplier Code Number		Company Name (Full legal name)		Phone (include area code)	
Manufacturing Address (Primary Address, if not a Mfg Facility)			City		Country
State / Province	Postal Code	Parent Company Name <input type="checkbox"/> Same as company above			

**Boeing Representative** (to be completed by Boeing representative)

BEMSID	Name	Phone	FAX	Mail Code
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**Business Size Coding (see page 2 for definitions)**

<p><b>Size Information</b> <i>(Check all blocks that apply)</i></p> <p><input type="checkbox"/> Small Business (SB)</p> <p><input type="checkbox"/> Large Business</p> <p><input type="checkbox"/> Foreign Business</p> <p><input type="checkbox"/> Non-profit Organization</p> <p><input type="checkbox"/> Historically Black College/University or Minority Institution (HBCU/MI)</p> <p><input type="checkbox"/> Non-Profit Organization - National Institute for the Blind and National Institute for the Severely Handicapped (NIB/NISH)</p> <p>For assistance in determining your business size, please call 1-800-U-ASK-SBA or refer to SBA's website at <a href="http://www.sba.gov">http://www.sba.gov</a></p>	<p><b>Ownership Information</b> <i>(Check all blocks that apply)</i></p> <p><input type="checkbox"/> Minority Owned</p> <p><input type="checkbox"/> Woman Owned</p> <p><input type="checkbox"/> SBA-Certified Small Disadvantaged Business*</p> <p><input type="checkbox"/> SBA-(8A) Certified Small Disadvantaged Bus.*</p> <p><input type="checkbox"/> Self-Certified Small Disadvantaged Business.</p> <p><input type="checkbox"/> SBA-Certified HUBZone SB*</p> <p><input type="checkbox"/> Veteran (American) Owned</p> <p><input type="checkbox"/> Service-Disabled Veteran (American) Owned</p> <p><input type="checkbox"/> National Minority Supplier Development Council Certified (NMSDC) Certified (Type 1), CAMSC, MSD-UK, MSD-China, or Other NMSDC affiliates*</p> <p><input type="checkbox"/> National Association of Women Business Owners (NAWBO) Member</p> <p><input type="checkbox"/> Womens Business Enterprise National Council Certified (WBENC) and WEConnect (China, Canada, UK)*</p>	<p><b>Owner Ethnicity Information</b> <i>(Check one block only)</i></p> <p><input type="checkbox"/> Asian Pacific American</p> <p><input type="checkbox"/> African American</p> <p><input type="checkbox"/> Hispanic American</p> <p><input type="checkbox"/> Native American</p> <p><input type="checkbox"/> Subcontinent Asian American</p> <p><input type="checkbox"/> Other - All other ethnicities</p> <p align="center"><b>North American Industry Classification Code Systems (NAICS)</b> <a href="http://www.census.gov/epcd/naics02/naicod02.htm">http://www.census.gov/epcd/naics02/naicod02.htm</a></p> <p>Primary _____</p> <p>Secondary _____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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\*A copy of SBA Certification letters, NMSDC or WBENC Certifications MUST be provided with this form.

**NOTICE:** In accordance with 15 U.S.C. 645(d), any person who misrepresents a firm's proper size classification shall (1) be punished by imposition of a fine, imprisonment or both; (2) be subject to administrative remedies; and (3) be ineligible for participation in programs conducted under the authority of the Small Business Act.

CERTIFICATION IS REQUIRED BY AN AUTHORIZED REPRESENTATIVE VERIFYING THE INFORMATION CONTAINED ON THIS FORM IS TRUE.		
<b>(VOID UNLESS SIGNED)</b>		
Print Name	Signature (required)	Phone (include area code)
Title	Email Address	Date



**Business Size Coding Definitions**

**SIZE INFORMATION**

**Concern or Business Concern** - a business entity organized for profit, with a place of business located in the United States, and which operates primarily within the United States or which makes a significant contribution to the U.S. economy through payment of taxes or use of American products, materials or labor.

**Small Business** - A concern that is independently owned and operated, is not dominant in the field of operations in which it is bidding and meets the NAICS size standards as prescribed in (<http://www.census.gov/epcd/naics02/naicod02.htm> and Code of Federal Regulations, Title 13, Part 121). Consult your regional or district SBA office if further clarification is needed

**Large Business** - A business concern that exceeds the small business size code standards established by the SBA.

**Foreign Business** - A business organized under the law of a country other than the U.S., its territories or possessions. A foreign business does not have a place of business located in the U.S., does not operate primarily within the U.S or does not make a significant contribution to the U.S. economy through payment of taxes and/or use of American products, material, and/or labor, etc.

**Non-Profit Organization** - Any organization not conducted or maintained for the purpose of making profit (excluding HBCU/MI's). Includes sheltered workshops, universities, colleges, & local, state & federal governments.

**Historically Black College/University or Minority Institution (HBCU/MI)** - HBCUs are institutions that were established before 1964 and have a principal mission that was, and is, the education of Black Americans. MIs are institutions that substantially increase the higher education opportunities for minority and/or low income students who are educationally disadvantaged or underrepresented in post-secondary education. HBCUs and MIs must meet the requirements of Title 34 of the CFR, Parts 608.2 and 607.2, respectively.

**Non-Profit Organization - National Institute for the Blind & National Institution for the Severely Handicapped (NIB/NISH)** - NIB/NISH - a business that is affiliated with NIB or NISH. NIB/NISH are national not-for-profit agencies that create employment opportunities for people who are blind or severely disabled. (<http://www.nib.org> and <http://www.nish.org>).

**OWNERSHIP INFORMATION \* person(s) with 51% or more ownership must be a U.S. Citizen**

**Minority Owned \*** - A business that is at least 51 percent owned by one or more minorities; or in the case of any publicly owned business, at least 51% of the stock is owned by one or more minorities; and whose management and daily business operations are controlled by one or more minorities.

**Woman Owned \*** - A business that is at least 51 % owned by one or more women; or, in the case of any publicly owned business, at least 51% of the stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

**SBA Certified Small Disadvantaged Business (SDB)** - A business certified by the SBA as a Small Disadvantaged Business (SDB).

**SBA 8(a) Certified Small Disadvantaged Business (SDB)** - A business concern certified by the SBA as qualifying for 8(a) Business Development Program for consideration of government set-aside contracting opportunities and business development.

**Self-Certified SDB** - A business concern: (refer to: <http://www.gpoaccess.gov/cfr/retrieve.html>)

1. that qualifies as "small" per the SBA Table of Small Business Size Standards Matched to North American Industry Classification System Codes. <http://www.sba.gov/index.html> &
  2. that is at least 51% unconditionally owned by one or more U.S. citizens who are socially & economically disadvantaged individuals &
  3. whose management and daily business operations are controlled by one or more U.S. citizens who are socially and economically disadvantaged individuals &
  4. the personal net worth of each individual claiming economic disadvantage is less than \$750,000 (Except for tribes, ANCs, CDCs and NHOs.)
- Note: ANCs, NHOs, or CDCs, must meet the "ownership", "management", and "control" criteria in Title 13 of the Code of Federal Regulations, Part 124.109, 124.110 and 124.111, respectively.

**SBA Certified HUBZone Small Business** - A business certified by the SBA as a HUBZone Small Business. Validate HUBZone boundaries at <https://eweb1.sba.gov/hubzone/internet>; <http://www.sba.gov/size/indextableofsize.html>

**Veteran (American) Owned \*** - A business that is at least 51% owned by one or more veterans, or in the case of any publicly owned business, at least 51% of the stock is owned by one or more veterans, and whose management and daily business operations are controlled by one or more veterans. Veteran means a person who served in the active military, naval, or air service, and who was discharged or released there from under conditions other than dishonorable as defined in 38 U.S.C. 101 (2.) <http://www.vetbiz.gov>

**Service Disabled Veteran (American) Owned \*** - A business that is at least 51% owned by one or more service-disabled veterans, or in the case of any publicly owned business, at least 51% of the stock is owned by one or more service-disabled veterans and whose management and daily business operations are controlled by one or more service-disabled veterans or the spouse or permanent caregiver of a service-disabled veteran with permanent and severe disability. Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

**National Minority Supplier Development Council (NMSDC), Canadian Aboriginal Minority Supplier Council (CAMSC), Minority Supplier Development-UK (MSD-UK), Minority Supplier Development-China (MSD-China) or other NMSDC affiliates** - A business that is certified by the NMSDC. [www.nmsdc.org](http://www.nmsdc.org), <http://www.camsc.ca>, <http://www.msduk.org.uk>, <http://www.msdcchina.org/page/english.asp>

**National Association of Woman Business Owners (NAWBO) Certified** - A business with NAWBO membership. NAWBO is a due's based organization that represents the interests of women entrepreneurs in all types of businesses. <http://nawbo.org/home.php>

**Women's Business Enterprise National Council (WBENC) and WEConnect (International, Canada, UK)** - A business that is certified by WBENC. WBENC is an organization formed to advocate and provide growth and development opportunities for women business owners. WBENC is a national third party certifier of a business owned and operated by women. <http://www.wbenc.org>, <http://www.weconnectinternational.org/>, <http://www.weconnect.org.uk/>, <http://www.weconnectcanada.org/>

**OWNER ETHNICITY INFORMATION**

**Asian Pacific American** - Persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China (including Hong Kong), Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Common Wealth of the Northern Mariana Islands, Guam, Samoa, Macao, Fiji, Tonga, Kiribati, Tuvalu, or Nauru.

**African American** - Persons having origins in any of the black racial groups of Africa.

**Hispanic American** - Persons of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

**Native American** - American Indians, Eskimos, Aleuts or Native Hawaiians.

**Subcontinent Asian American** - Persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands or Nepal. Reference: Title 13 of the Code of Federal Regulations, Part 124.103.

<http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&tpl=%2Findex.tpl>