**Rev A Oct 14, 2015**

**ISS Program Acceptance Data Package – Reference Information**

The following pages are provided as guidance for ADP preparation purposes. They are extracted from an earlier version (Rev A) of the SSP30695 document. For the specific content requirements for your ADP, refer to the Revision of SSP30695 called out in the Boeing purchase contract/SOW.

This guidance is specific to hardware deliveries only - (software and pyrotechnic forms omitted).

All Pages after page 4 are ADP sample forms/templates/section page examples.

For further assistance contact:

Boeing-Houston ISS Program Quality at mailbox:

mailto:programquality@exchange.boeing.com

# Acceptance Data Package

The Title Page and Index Page mandatory data elements are provided in Table 1, Title and Index Pages Formats/Elements. Recommended formats for these pages of the ADP are enclosed herein.

# Structure

The ADP shall be divided into separate sections with each section containing specific data. Each ADP will be assembled as follows (see ). If a specific section is not applicable to the subject hardware, record “N/A” on the Index Page, or check the “None” box if using the enclosed sample Index Page.

Hardware ADP Structure

Section I Copy of Shipped/Delivery Document (DD250/1149 or equivalent form)

Section II Historical Log/Notes Comments

Section III Waivers/Deviations

Section IV Unexplained Anomalies

Section V Shortages

Section VI Unplanned/Deferred Work

Section VII Preplanned/Assigned Work

Section VIII Identification – As Designed/As Built Listing

Section IX Operating Time/Cycle

Section X Age Sensitive/Time- Action Items

Section XI Nonstandard Calibration Data

Section XII Repair Limitation Data

Section XIII Pressure Vessel Data

Section XIV Pyrotechnic Data

Section XV Nonflight Hardware/Temporary Installations

Section XVI Certifications

Section XVII MSDS Data-Material Safety Data Sheet

# Preparation Instructions

In the event a data item for a given section is too voluminous to maintain an orderly package (i.e., several boxes of data for a particular section), the appropriate section shall reference and identify the location and quantity of the supporting documentation. In addition, this supporting documentation shall be packaged separately and shall be identified appropriately with cross reference to the parent ADP.

The number of sections to be contained in a specific ADP is determined by the number of applicable data items required for the subject hardware/software being delivered (i.e., one or more data items may not be applicable to the item being delivered; in that event, only those sections which are applicable would be included in the ADP with the proper notation on the Index Page).

Table , Title and Index Pages Formats/Elements

|  |  |
| --- | --- |
| **Data Formats** | **Data Elements** |
| **Title Page**. The cover page of the ADP will identify the hardware or software item being delivered. | 1. For hardware, deliverable hardware item name, configuration item number (if applicable), part number, CAGE code, and serial number; for software, deliverable software identifier CSCI Number (if applicable), and version number.
2. Model number (if applicable).
3. Contract Number.
4. Contractor/Supplier name.
 |
| **Index Page**. This page identifies the type of hardware or software, associated data and applicable sections contained in the ADP. | 1. For hardware, deliverable hardware item name, part number and serial number; for software, deliverable software identifier and version number.
2. Identify type of hardware or software (Flight or Ground).
3. Content (identify by checking the appropriate block) of the applicable data elements/section contained in the ADP
4. Appropriate ADP approval signatures, organization, and dates.
 |



Figure , Hardware Acceptance Data Package - Structure

**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

|  |  |
| --- | --- |
| **ITEM NAME** |  |
| **PART NUMBER** |  |
| **CONFIGURATION ITEM NO.** |  |
| **CAGE CODE** |  |
| **SERIAL NUMBER** |  |
| **MODEL NUMBER** |  |
| **CONTRACT NUMBER** |  |
| **CONTRACTOR/SUPPLIER** |  |

***TRADE CONTROL COMPLIANCE***

***Refer to the Boeing Contract/PO and/or Statement of Work (SOW) for Export Control Requirements.***

***All ADPs require an export control marking. Note that the marking requirement applies to all technical data and is independent of intent to export. Marking must indicate whether the item is regulated under EAR or ITAR. The marking per the supplier’s determination shall be on this ADP cover page, and subsequent pages to be marked in the footer:***

***“Export Controlled – EAR” or “Export Controlled – ITAR”.***

**SPACE STATION PROGRAM**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**INDEX PAGE**

|  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |
| **ITEM NAME** |  | **CI NO.** |  | **PART NUMBER** |  | **CAGE CODE** |  | **SERIAL NO.** |

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| --- | --- | --- | --- | --- |
|  | **Flight Hardware** |  |  | **Ground Support Equipment** |

**DOCUMENTS INCLUDED IN THIS DATA PACKAGE**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **INCLUDED** |  | **NONE** |  | **SECTION** |  | **INDEX** |
|  |  |  |  | **I** |  | DD FORM 250/1149 OR EQUIVALENT |
|  |  |  |  | **II** |  | HISTORICAL LOG/NOTES/COMMENTS |
|  |  |  |  | **III** |  | WAIVER/DEVIATIONS |
|  |  |  |  | **IV** |  | UNEXPLAINED ANOMALIES |
|  |  |  |  | **V** |  | SHORTAGES |
|  |  |  |  | **VI** |  | UNPLANNED/DEFERRED WORK |
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|  |  |  |  | **X** |  | AGE SENSITIVE/TIME ACTION ITEMS |
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|  |  |  |  | **XII** |  | REPAIR LIMITATIONS DATA |
|  |  |  |  | **XIII** |  | PRESSURE VESSEL DATA |
|  |  |  |  | **XIV** |  | PYROTECHNIC DATA |
|  |  |  |  | **XV** |  | NONFLIGHT HARDWARE/TEMPORARY INSTALLATIONS |
|  |  |  |  | **XVI** |  | CERTIFICATIONS |
|  |  |  |  | **XVII** |  | MSDS |

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**ACCEPTANCE DATA PACKAGE APPROVAL**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SUPPLIER QUALITY DATE**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**BOEING QUALITY DATE**

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**GOVERNMENT QUALITY DATE**

**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION I**

**Form DD250/DD1149/
or Commercial Shipper**

**INSERT COPY OF**

**DD250/DD1149 OR**

**COMMERCIAL SHIPPER HERE**

**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION II**

**Historical Log/Notes/Comments**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**HISTORICAL LOG/NOTES/COMMENTS**

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| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

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| **PO#** |  | **Line Item** |  |  | **Flight Hardware** | **Yes** |  | **No** |  |

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| **DATE** | **HISTORICAL EVENTS** |
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**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION III**

**Waivers/Deviations/MRBs**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**WAIVER/DEVIATION LISTING**

|  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |
| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

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| --- | --- | --- | --- |
| **WAIVER/DEVIATION/PR NUMBER** | **AFFECTED** | **Status** | **Disposition** |
| **Part Name** | **Part Number** | **CAGE Code** | **Serial No.** |
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Note 1: Provide copies of all MRB dispositions here in Section III. MRB dispositions are Use-As-Is, Repair, Scrap (if above cost threshold), and Request for Waiver (Minor or Major). Unexplained Anomalies go in next section.

Note 2: Non-MRB dispositions are Rework, Return to Supplier, Pre-Approved Standard Repair, No Defect, and Scrap (below cost threshold). These do not have to be included in the ADP.

**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION IV**

**Unexplained Anomalies**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**UNEXPLAINED ANOMALIES RECORDS**

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| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

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| **NONCONFORMANCE RECORD NUMBER** | **AFFECTED** |
| **Part Name** | **Part Number** | **CAGE Code** | **Serial Number** |
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**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION V**

**Shortages**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**SHORTAGES**

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| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

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| --- | --- | --- | --- | --- | --- |
| **Part Name** | **Part Number** | **CAGE Code** | **Qty Short** | **Inspection and Test/Retest Requirements** | **Next Higher Assembly** |
| **Test Procedures** | **Requirement Paragraph Number** | **Part Number** | **Serial Number** |
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**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION VI**

**Unplanned/Deferred Work**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**UNPLANNED/DEFERRED WORK**

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|  |  |  |  |  |  |  |
| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

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| --- | --- | --- | --- | --- |
| **PART NUMBER OR SPECIFICATION** | **CAGE CODE** | **SERIAL NUMBER** | **DESCRIPTION OF UNPLANNED/DEFERRED WORK** | **INSPECTION AND RETEST REQUIREMENTS** |
| **TEST PROCEDURES** | **REQUIREMENT PARAGRAPH NUMBER** |
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**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION VII**

**Preplanned/Assigned Work**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**PREPLANNED/ASSIGNED WORK**

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|  |  |  |  |  |  |  |
| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

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| --- | --- | --- |
| **AUTHORIZING WORK** | **DESCRIPTION OF**  | **INSPECTION AND TEST/RETEST REQUIREMENTS** |
| **DOCUMENT IDENTIFICATION** | **PREPLANNED/ASSIGNED WORK** | **TEST PROCEDURES** | **REQUIREMENT PARAGRAPH NUMBER** |
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**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION VIII**

**Identification – As Designed/As Built Listing**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**IDENTIFICATION – AS-DESIGNED/AS-BUILT LISTING**

|  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |
| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

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| **Part Indenture Level** | **Part Number** | **Qty** | **Nomenclature** | **As-Designed Revision** | **As-Built Revision** | **Mfg CAGE Code** | **Trace****Serial** **Number Batch/Lot** | **Limited Life Item** | **Reference Designator****(EEE Parts)** | **Comments/ Remarks** |
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**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION IX**

**Operating Time/Cycle**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**OPERATING/TIME CYCLE**

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|  |  |  |  |  |  |  |
| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

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| --- | --- | --- | --- | --- |
| **Time/Cycle** | **CAGE Code** | **Serial Number** | **Operating Time** | **Cycle** |
| **Part Name** | **Part Number** | **Allowable** | **Remaining** | **Allowable** | **Remaining** |
| **Hrs** | **Min** | **Sec** | **Hrs** | **Min** | **Sec** |
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**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION X**

**Age Sensitive/Time Action Items**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**AGE SENSITIVE/TIME ACTION ITEMS**

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|  |  |  |  |  |  |  |
| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Part Name** | **Part Number** | **CAGE Code** | **Serial Number** | **Birth Date** | **Action Due Date** | **Required Action** | **Last Operational and/or Servicing Date** | **Operational and/or Servicing Due Date** |
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**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION XI**

**Non-Standard Calibration Data**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**NONSTANDARD CALIBRATION RECORD**

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|  |  |  |  |  |  |  |
| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

|  |
| --- |
| **Component/Transducer/Signal Conditioner/Gauge/Meter** |
| **Part Name** | **Part Number** |
| **Serial Number** | **Meas. Number** |
|  |
| **Range (Eng Units)** | **Excitation Volts ±** | **Units (Eng Units) Stimulus** | **Output Volts or Resistance** |
| **Run Number 1** | **Run Number 2** |
| **Temp Env** | **Date** | **Temp Env** | **Date** |
| **Stimulus** | **Step No., Units or % Full Scale** | **Output Volts or Resistance** | **Stimulus** | **Step No., Units or % Full Scale** | **Output Volts or Resistance** |
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**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION XII**

**Repair Limitations Data**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**REPAIR LIMITATIONS**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

|  |  |  |
| --- | --- | --- |
| **Type of Repair** | **Repair Limitation Requirements** | **Requirement Source** |
| Knowledgeable  |  |  |
| **Identification Method** |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Part Name** | **Part Number** | **CAGE Code** | **Serial/Lot Number** | **Physical Location** | **Times Repaired** |
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**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION XIII**

**Pressure Vessel Data**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**PRESSURE VESSEL DATA**

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| **ITEM NAME** |  |  |  | **PART NO** |  | **CAGE CODE** |  | **SERIAL NO** |

|  |  |  |  |
| --- | --- | --- | --- |
| PART NAME:  | PART NUMBER: | CAGE CODE:  | SERIAL NUMBER:  |
|  |  |  |  |
| LIMITED LIFE | THRESHOLD PRESSURE (PSID) | DATE INSTALLED |
|  |  |  |
| PRESSURE LIMITATIONS:TP: | OP: | PP: | CYCLE LIMITATIONS:TPC: | MOPC: | PPC: |
|  |  |  |  |  |  |
| FACILITY | TEST NAME (PROOF PRESS, LEAK TEST) | TYPE OF PRESSURANT | DATE | PEAK PRESSURE | MINIMUM PRESSURE | TIME | CYCLES | CUM TIME | TOTAL CYCLE | QC/OPER STAMP |
|  |  |  |  |  |  | HRS | MIN |  |  |  |  |
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| THIS PRESSURE VESSEL IS CERTIFIED TO MEET ALL CONTRACT REQUIREMENTS, UNLESS OTHERWISE NOTED, AND IS |
| ACCEPTABLE FOR FLIGHT |  | GSE USE |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| DATE |  | CONTRACTOR/SUPPLIER SIGNATURE |

**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION XIV**

**Pyrotechnic Data**

**Not Applicable**

**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION XV**

**Non-Flight Hardware/Temporary Installations**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**NON-FLIGHT HARDWARE/TEMPORARY INSTALLATIONS**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **STREAMER/****TAG NUMBER** | **PART****NAME** | **PART****NUMBER** | **CAGE****CODE** | **SERIAL****NUMBER** | **PHYSICAL LOCATION** | **REMOVAL EVENT** |
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**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION XVI**

**Certifications**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**Include all Contract Required Certifications**

**SPACE STATION PROGRAM**

**ACCEPTANCE DATA PACKAGE**

**SECTION XVII**

**MSDS Data**

**SPACE STATION**

**HARDWARE ACCEPTANCE DATA PACKAGE**

**MSDS Data**

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| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| **Item Name** |  | **Part No.** |  | **CAGE Code** |  | **Serial No.** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Chemical/Common Name** | **Physical Prop.** | **Hazards or Other Risks** | **Safe Handling** | **Engineering Problems** |
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