

**IDS Terms and Conditions Guide**  
**Section M**

**Clause Number: M429**  
**Effective: 9/04/2007**  
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**SUBCONTRACT REPORTS**

1. Seller is required to report annually all subcontracts issued under this contract. The reports must be submitted to Buyer's Authorized Procurement Representative. Please contact Buyer's Authorized Procurement Representative to obtain a copy of the proper report format. *A subcontract is defined as a contract, subcontract, purchase order or agreement accountable to or issued under the Government's prime contract for the procurement of goods and/or services.*

2. The requirements of this clause shall be flowed down to each subcontract directly chargeable to this contract, except for those subcontracts that meet **all four** of the following conditions:

- Unclassified transaction; and,
- Commercial products, per FAR Part 12; and,
- Firm-price subcontract; and
- The subcontractor is a US-owned company.

*This clause will not be flowed down on subcontracts that meet **all four** of the above conditions, but must still be reported by the contractor awarding the subcontract.*

3. The report must include, at a minimum, the following information for each subcontract:

- a. Subcontractor Name
- b. Subcontractor Address
- c. Data Universal Numbering System (DUNS) Number
- d. Contractor and Government Entity (CAGE) Code
- e. Subcontractor's Parent Company
- f. Subcontractor Ownership (Country)
- g. Internal Program Name or Identifier
- h. Description of Effort
- i. Subcontract Value
- j. Period of Performance
- k. Place of Performance (City, State)
- l. Security Classification of Effort
- m. Contract Type (e.g., Fixed-Price, Cost-Reimbursable)
- n. Business Type (e.g., Small Business, HUBZone Small Business, Educational institution)
- o. Relationship to Prime (If the effort will be performed by another division or legal entity of the prime contractor's parent company, commonly referred to as an inter-organization transfer or internal transfer)
- p. Method Used to Select Subcontractor (Competitive, Sole-Source, Government-Directed)
- q. Level of Subcontract (first-tier subcontractors work directly for the prime; second-tier subcontractors work directly for the first-tier subcontractor; and so on)

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4. Submittal Dates: Seller will submit to Buyer's Authorized Procurement Representative each year a Subcontracts Report for (a) all subcontracts that were reported on the previous year's report against this contract (if any), **which will include any and all changes and updates made to the previously reported subcontract since the last report** and (b) all active and inactive subcontracts awarded since the previous year's report up to and including June 1 of the current year.

The Subcontracts Report will be submitted: (a) upon completion of this contract, or (b) no later than June 8 of each year (which ever date is earlier).

Once this contract has been completed, and Seller has submitted the Subcontracts Report, Seller shall not be required to submit any future reports for this contract. Buyer will assume any future reporting responsibility.

5. Buyer's collection of subcontract information does not relieve Seller of any responsibility for the effective management of all subcontracts and for the overall success of this contract. Actions taken under the authority of this clause do not establish privity of contract between Buyer and Seller's subcontractors under this contract, and Buyer will not provide direction to or request action by any subcontractor. Notwithstanding other terms in the subcontract, all subcontractors must respond to direct requests for information from Buyer.

6. Efforts performed by Seller outside of Seller's main location/division/facility to which the contract was awarded are considered subcontracts for the purpose of this clause.