

## **Onsite Service Provider COVID-19 Requirements**

In order to address the emergency conditions caused by COVID-19, The Boeing Company has established the Onsite Service Provider Requirements stated in this document. These requirements are for immediate implementation and shall apply for the duration of the COVID-19 public health emergency, as defined by federal or state health agencies. Please refer to Section 10 below for definitions of Seller, Worksite, "Personnel", and "OAR" or "Onsite Activity Representative" and "Worksite" as used in this document.

1. **Physical Distancing** - Seller shall cause all of its Personnel to follow published Worksite rules established for the Worksite by Buyer related to requirements to maintain distance between persons (sometimes referred to as social distancing).
2. **Face Coverings and Other PPE** - PPE provided by Seller to their Personnel shall meet the Worksite's specifications for COVID-19, e.g., particular "face masks and face coverings." In the event Personnel arrive at the Worksite without required face masks and/or face coverings and/or other PPE, if available, Buyer may provide them and charge Seller. Individuals will not be allowed on to the Worksite to proceed to work without the required PPE. If PPE requires any Personnel's prior medical evaluation (e.g. respirator fit testing), Seller will complete such activity prior to that Personnel's arrival at the Worksite.
3. **Worksite Hygiene** - Seller Personnel will follow all posted Worksite hygiene rules generally-applicable to personnel at the Worksite, e.g., hand-washing rules and facilities.
4. **Display or Experience of Symptoms** - At no time will Seller assign Personnel who appear to be ill with symptoms consistent with COVID-19 or influenza (e.g., cough, fever, fatigue, difficulty breathing, etc.) to perform On-Site Work. If, at any time when at the Worksite, any Personnel begins to experience symptoms consistent with COVID-19 or influenza (cough, fever, fatigue, difficulty breathing, etc.), the individual should advise his or her manager and immediately leave the Worksite. If the individual or manager requires assistance in doing so, the OAR will assist as soon as reasonably practicable, and also provide a recommendation that the affected individual contact the individual's personal health-care provider. In such an event, Seller will arrange for a replacement worker without unreasonable delay.
5. **Notification of Diagnosis** - In the event any Personnel who has been working at the Worksite is tested for or diagnosed with COVID-19, Seller shall report such case to the OAR as soon as possible, including the identity of the tested/diagnosed Personnel and sufficient information to enable Buyer to identify other individuals with whom that individual has been in close contact on the Worksite. Buyer's OAR will submit this information to Boeing Health Services.
6. **Contact Tracing** - Seller shall cause its Personnel to cooperate with Buyer through Boeing Health Services or its designee in performance of any Contact Tracing Investigations conducted in accordance with established protocols as requested related to potential exposures to COVID-19.
7. **Cleaning and Sanitation** –
  - a. Seller shall adhere to current written guidance provided by Buyer for periodic and daily cleaning or sanitation at the Worksite, to the extent cleaning activities are assigned to Seller in the applicable Statement of Work. Payment for cleaning and cleaning or sanitation materials necessary to satisfy the Statement of Work shall be under the applicable terms and conditions under the Contract.
  - b. If any Seller Personnel exhibit symptoms of COVID-19 in the Worksite, after instructing such Personnel to leave the Worksite, Seller management shall promptly identify and isolate area(s) of the Worksite for cleaning and sanitation, to be provided by Buyer.
8. **Return/Replacement of Worker** - In the event Boeing Health Services advises that a Contact Tracing Investigation has resulting in a conclusion that any Personnel has been in significant contact with another person infected with COVID-19, Seller shall do the following: (a) ensure that the contacted

Personnel does not access any property owned, operated, leased, occupied, or controlled by Buyer until such person has received clearance from appropriate medical professionals to return to work; and (b) replace the Personnel with other Personnel qualified to complete the Statement of Work. The replacement Personnel must not be someone Seller has reason to believe has been in close contact with an individual who may have had significant exposure to COVID-19 (unless subsequently cleared by appropriate medical professionals to return to work).

9. **Onsite Service Provider Program Administration** – This program is managed by Enterprise Workplace Safety, a part of the EHS function. Questions or comments may be directed to GRP Service Provider Program ([ServiceProviderProgram@exchange.boeing.com](mailto:ServiceProviderProgram@exchange.boeing.com)).
10. **Update to the Boeing Onsite Service Provider Manual (F70115)** – Boeing is incorporating these requirements into the Onsite Service Provider Manual for a temporary period, lasting for the duration of the COVID-19 public health emergency, by virtue of this document. In accordance with section 3.4 of SP-4 of your Contract with Boeing, the Boeing Onsite Service Provider Manual (Boeing Manual Form F70115) may be revised by the Buyer from time to time. No follow-on document revisions are anticipated. Please contact your Procurement Agent if there are further questions regarding information.

<b>Boeing Form(s)</b>	<b>Text of Contract Clause</b>
<u>Terms used in this document</u> a. “Seller” b. “Personnel” c. “OAR” or “Onsite Activity Representative” d. “Worksite”	<u>Terms Used in the Contracts</u> a. The terms “Seller” is used herein includes “Service Provider” as that term is used in SP-4 and in the Service Provider Manual. b. The term “Personnel”, as used herein, includes any individual worker, including the owner, shareholder, officer, employee or agent of Seller or of any Consultant or subcontractor to Seller. c. The term “OAR” or “Onsite Activity Representative” is used herein as defined in SP-4 and in the Service Provider Manual. d. “Worksite” as used herein means the location of “On-Site Work” as defined in SP-4 and in the Service Provider Manual.
SP-4 Section 3.4	On-Site Work Requirements. When On-Site Work is performed Seller shall comply, and shall ensure that its subcontractors and suppliers comply with requirements in the Contract and Buyer’s Service Provider Manual, Boeing Manual Form F70115, current version as may be revised by Buyer from time to time. . . .
GP1: Sec 29, GP2: Sec 33, GP3: Sec 36, GP4: Sec 29, GP6: Sec 24, GP7: Sec 30, GP8: Sec 34, GP9: Sec 36	<b>ACCESS TO PLANTS AND PROPERTIES.</b> Where Seller is either entering or performing work at premises owned or controlled by Buyer or Buyer’s customer or obtaining access electronically to Buyer systems or information, <b>Seller shall comply with:</b> (i) all the rules and regulations established by Buyer or Buyer’s customer for access to and activities in and around premises controlled by Buyer or Buyer’s customer; (ii) Buyer requests for information and documentation to validate citizenship or immigration status of Seller’s personnel or subcontractor personnel; <b>and (iii) the provisions of Special Provisions 4 (SP4) “The Boeing Company On-Site Environment, Health and Safety &amp; Insurance Supplemental Provisions”.</b> In addition, Seller acknowledges that Buyer may perform routine background checks on Seller personnel. Seller shall include the substance of this clause, including this flow down requirement, in all subcontracts awarded by Seller for work under this Contract.
BSFA Sec 27	The terms and conditions set forth in the attachments and exhibits, if applicable, are incorporated herein and made a part hereof by this reference.  Where Seller is performing work on premises owned or controlled by Buyer or Buyer’s customer, the terms and conditions set forth in Special Provisions 4 (SP4) are incorporated into this Contract by this reference. SP4 can be found at <a href="http://www.boeing-suppliers.com/TaC.htm">http://www.boeing-suppliers.com/TaC.htm</a> .
BSCA: Sec 29	The terms and conditions set forth in SP3 and SP4 are incorporated herein by reference. Seller will convey the requirement of this clause to its suppliers. SP3 and SP4 can be found at <a href="http://www.boeing-suppliers.com/terms.html">http://www.boeing-suppliers.com/terms.html</a>