



SELLER/COMPONENT PROPERTY CONTROL SURVEILLANCE QUESTIONNAIRE

SELLER/COMPONENT	
ADDRESS	
CITY/STATE/ZIP CODE	
PHONE NUMBER	FAX NUMBER

ACCOUNTABLE COMPANY REPRESENTATIVE/TITLE	PHONE NUMBER/FAX NUMBER/E-MAIL ADDRESS
PROPERTY CONTACT/TITLE <input type="checkbox"/> CHECK, IF SAME AS ABOVE	PHONE NUMBER/FAX NUMBER/E-MAIL ADDRESS

TYPE OF ACCOUNTABLE PROPERTY (INDICATE BY CHECK MARKS)	FURNISHED BY BUYER	ACQUIRED BY SELLER
AGENCY PECULIAR PROPERTY	<input type="checkbox"/>	<input type="checkbox"/>
PLANT EQUIPMENT	<input type="checkbox"/>	<input type="checkbox"/>
SPECIAL TEST EQUIPMENT	<input type="checkbox"/>	<input type="checkbox"/>
SPECIAL TOOLING	<input type="checkbox"/>	<input type="checkbox"/>
MATERIAL	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
1. Do you have an approved Government Property control system? If yes, provide copy of Government approval letter If no, provide copy of current Property control procedures.	<input type="checkbox"/>	<input type="checkbox"/>
2. Has authority to acquire/modify STE/PE been requested prior to fabrication/acquisition?	<input type="checkbox"/>	<input type="checkbox"/>
3. Is property identified in accordance with Purchase Order/Interorganizational Work Authorization Terms and Conditions?	<input type="checkbox"/>	<input type="checkbox"/>
4. Does your system maintain material receipt and issue records, when required?	<input type="checkbox"/>	<input type="checkbox"/>
5. Does your property control records comply with the requirements defined in P.O./IWA T&CS?	<input type="checkbox"/>	<input type="checkbox"/>
6. Are all records transactions promptly and accurately posted?	<input type="checkbox"/>	<input type="checkbox"/>
7. Is supporting documentation on file?	<input type="checkbox"/>	<input type="checkbox"/>
8. Have physical inventories been conducted, and reported, in accordance with the Terms & Conditions of the P.O./IWA? Date of last inventory _____	<input type="checkbox"/>	<input type="checkbox"/>
9. Is the property in your possession utilized in accordance with the terms and conditions of Buyer Purchase Order/IWA	<input type="checkbox"/>	<input type="checkbox"/>
10. Is the property in storage areas physically segregated from subcontractor owned property or clearly identified as to ownership?	<input type="checkbox"/>	<input type="checkbox"/>
11. Is Buyer/Government property stored in a clean, secure area and preserved / protected in a safe environment?	<input type="checkbox"/>	<input type="checkbox"/>
12. Is the property in your possession maintained in accordance with sound industrial practices and a written record of preventive maintenance documented?	<input type="checkbox"/>	<input type="checkbox"/>
13. Is excess property promptly reported to and disposed of in accordance with Buyer disposition instructions?	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
14. Do you have a system/procedure for the disposal of scrap and salvage that is approved by the Government? If yes, provide a copy of approval. If no, respond to the following:	<input type="checkbox"/>	<input type="checkbox"/>
a) Are records maintained for scrap and salvage?	<input type="checkbox"/>	<input type="checkbox"/>
b) Is scrap and salvage from Buyer contracts stored/identified separately from other sources?	<input type="checkbox"/>	<input type="checkbox"/>
c) Are disposals made in accordance with Buyer instructions?	<input type="checkbox"/>	<input type="checkbox"/>
d) Do you record proceeds from the sale of Buyer scrap and salvage?	<input type="checkbox"/>	<input type="checkbox"/>
15. Do you immediately report incidents of loss, damage or destruction of property in accordance with P.O./IWA T&Cs.	<input type="checkbox"/>	<input type="checkbox"/>
16. Do you request approval from Buyer prior to the repair or replacement of Buyer/Government property.	<input type="checkbox"/>	<input type="checkbox"/>
17. Do you promptly report recovery of lost property to Buyer?	<input type="checkbox"/>	<input type="checkbox"/>
18. Do you have property at a Subcontractor/Alternate location?	<input type="checkbox"/>	<input type="checkbox"/>
19. Do you have a procedure for control of Buyer/Government property at Subcontractor/Alternate location?	<input type="checkbox"/>	<input type="checkbox"/>

EXPLAIN ANY "NO" ANSWERS (REFER TO QUESTION NUMBER)

SELLER CERTIFICATION/DECLARATION

AS A REPRESENTATIVE AUTHORIZED TO SIGN FOR THE COMPANY, I HEREBY CERTIFY THAT THE INFORMATION AND DOCUMENTATION PROVIDED HEREIN TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

AUTHORIZED REPRESENTATIVE'S NAME	TITLE
SIGNATURE	DATE

SELLER COMMENTS

BUYER REPRESENTATIVE COMMENTS
